

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Agenda for a Regular Meeting of the Board of Commissioners**  
**Tuesday, November 26, 2024, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

The public may also participate in the meeting via the internet from your computer, tablet or smartphone.

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Meeting ID: 221 708 562 748

Passcode: P8DqZM

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1. Call to Order.
2. Roll Call and Certification of Quorum.
3. Review and Approve Minutes for the October 22, 2024, Regular Meeting. - Commissioners
4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue, whether or not included as an item on the agenda. The Board cannot discuss or take action on matters not listed on the agenda. Anyone wishing to speak on any matter, regardless of whether included on this agenda, must sign up with the Fire Chief or his designee prior to the meeting. Speakers shall limit their comments to four (4) minutes each.
5. Presentations
  - a. Report from the Firefighters' Union – Firefighter Scott Elkins
  - b. Report on Ground Lease for Fire Station 903 – Chief Wilson
6. The Board will consider and possibly take action on the following Items:
  - a. Discussion and Possible Action on Contract Cost Increases for Fire Station 903 Engineering, Design, and Specification. – BRW Architects
  - b. Discussion and Possible Action on a Construction Method for Fire Station 903 – BRW Architects and Chief Wilson
  - c. Discussion and Possible Action on Establishing a Station 903 Commissioner Committee and Defining Intended Roles. - Commissioners
  - d. Discussion and Possible Action on Closing Interest and Sinking Banking Accounts with Frost Bank and TexPool. – Chief Wilson
  - e. Discussion and Possible Action on Updates to the District's Policy Manual. – Chief Wilson
  - f. Invoices Over \$2,000 – Office Manager Kelly Ling
7. Executive Session (No public discussion on these items)  
*The Travis County Emergency Service District No. 9 Board of Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matters posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*
8. Fire Chief's Report – Chief Wilson
  - a. Chief Update on District Activities
  - b. State of the Emergency Services District Report to County Commissioners
  - c. Financial Reports

9. Set Date and Time of future ESD No. 9 Meetings.

10. Adjournment.

\* Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section §551.071 (Consultation with Attorney), §551.072 (Deliberations About Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberation about Security Devices). Travis County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the District at 512-539-3400 for information. Hearing-impaired or speech-disabled persons equipped with telecommunications devices for the deaf may call the statewide Relay Texas Program, 1-800-735-2988.

*David Wilson*

David Wilson, Fire Chief