

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 9**  
**Minutes for a Regular Meeting of the Board of Commissioners**  
**Tuesday, December 17, 2024, 6:30 p.m.**  
**1301 S. Capital of Texas Hwy., Building B, Suite 123**  
**West Lake Hills, Texas 78746**

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1. Call to Order. 6:33pm

2. Roll Call and Certification of Quorum.

Commissioners Present:

Virgil Flathouse (VF)

Steve Hudson (SH)

Kirt Keister (KK)

Officers Present:

Chief David Wilson

Others Present:

Office Mgr. Kelly Ling

James Medack

3. Review and Approve Minutes for the November 26, 2024, Regular Meeting. – A motion was made to approve the minutes from the November 26, 2024 Meeting. (M-SH, 2nd-KK, V-unanimous)

4. Citizens' Communication – There were no citizens present.

5. Presentations

a. Report from the Firefighters' Union – No report given.

6. The Board will consider and possibly take action on the following Items:

a. Presentation and Possible Action on the Semi-Annual Internal Audit – Medack and Oltmann, LLP James Medack presented the Semi-Annual Audit. A motion was made to approve the Semi-Annual Audit. (M-SH, 2nd-KK, V-unanimous)

b. Presentation and Possible Action on the Annual Audit for Fiscal Year 2023/2024 – Medack and Oltmann, LLP James Medack presented the Annual Audit. A motion was made to approve the Annual Audit. (M-KK, 2nd-SH, V-unanimous)

c. Discussion and Possible Action on an Update of the District's ongoing Capital Improvement Projects – Chief Wilson presented updates on the Capital Improvement Projects. No action required.

d. Invoices Over \$2,000 – Office Manager Kelly Ling presented the invoices. A motion was made to approve the Invoices over \$2,000 (M-SH, 2nd-KK, V-unanimous)

7. Executive Session (No public discussion on these items) There was no Executive Session held.

8. Fire Chief's Report – Chief Wilson reported on District Activities and the Financial Reports.

9. Set Date and Time of future ESD No. 9 Meetings. January 28, 2025 at 6:30pm

10. Adjournment. 7:34pm

*Steve Hudson*

Steve Hudson, Secretary